



## Contract rules for stall holders and exhibitors

1. On the day of the event, be ready at 8am, one hour before the trading time of 9am.
2. Wear the exhibitors' **armband** when entering the premises. Note that you must possess a valid Food Acceptability Certificate or Business License.
3. If you are found to be selling goods not listed in the contract, you will be asked to leave the event and will forfeit your deposit.
4. The organisers have the right to cancel or postpone the event. All deposits/registration fees will be refunded 14 working days after notification.
5. You must supply your own 20m extension cord (new, no joints, no broken plugs).
6. Each stall will be 3m x 3m unless otherwise arranged with the organisers.
7. Provision of gazebo/tents/shed, tables, and chairs will be your responsibility.
8. Only four people will be allowed to stay in each stall.
9. By signing this agreement, you indemnify the organisers from all claims resulting from your participation in this event.
10. If you are found to be continuously overloading the power supply (excessive electrical equipment which causes constant power failures), your participation in the event will be terminated immediately. Each stall will have only one power point and the system cannot handle industrial equipment (provide your equipment list and power requirements with your registration form to the organisers).
11. Use the parking area allotted for the event. No cars will be allowed to enter around the stall areas.
12. You are responsible for all the profits and losses incurred during the event.
13. The organisers reserve the right to reassign any stall space to another stallholder/exhibitor if you do not fulfill the conditions of this contract.
14. A map with the stall allocated to you will be provided to you before the event.
15. All materials used in your booth must be fire-proof and conform with fire safety regulations.
16. Cementing, nailing, tacking, taping, or attaching any materials to the floor, walls, or columns will not be allowed.
17. RECYCLING: Single-use plastic bags and plastic disposables are banned in New Zealand. To minimise waste, you must use paper or recyclable containers.
18. SET-UP to unload equipment and products is scheduled for Saturday 22 October 2022 and Sunday 23 October 2022 from 6am to 8am. Wardens will be on site to facilitate entry. If necessary, bring boards/cartons to protect the ground from oil spills. No open flames will be allowed – use only gas and electric cookers. Bring your own fire extinguisher. You are responsible for cleaning and disposing rubbish from your area. Use the designated rubbish and recycling bins. You cannot use any other space except for the stall provided to you.
19. Pack-down is scheduled from 5–6pm.

20. Your participation in this event will be terminated immediately if you fail to comply with the rules and conditions of this contract. No refunds will be paid.

Payment confirmed: \_\_\_\_\_ Bank reference: \_\_\_\_\_

Name of stall holder: \_\_\_\_\_ Contact number: \_\_\_\_\_

Signature: \_\_\_\_\_

For more information, please call/email: (NO TEXT MESSAGING PLEASE)

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